

SEFI GA 2022	Date: 20-09-2022	Chairperson	Hannu-Matti Jarvinen
Participants	Present:	List of participants attached	
	Proxies:	<p>Silesian University of Technology – Arkadius Mezyk – proxy Seweryn Spalek</p> <p>BME in Budapest – Tibor Czigany – proxy Balazs Vince Nagy</p> <p>KU Leuven – Peter Van Puyvelde – proxy Tinne de Laet</p> <p>NTNU – Anne Borg - proxy Mads Nygard</p> <p>ISEP Porto – Maria Joao Viamonte – Gustavo Alves</p> <p>AGH Krakow – Jerzy Lis – Janusz Szpytko</p>	
Agenda:			
<p>1. ADOPTION OF THE AGENDA</p> <p>2. APOLOGIES FOR ABSENCE</p> <p>3. MINUTES OF THE GENERAL ASSEMBLY 2021</p> <p>4. MATTERS ARISING from the Minutes other than those itemized below</p> <p>5. PRESIDENT'S REPORT</p> <p>6. FINANCIAL MATTERS</p> <p>7.1. Report of the Treasurer</p> <p>7.2. Approval of <u>2021/2022</u> Balance/Running Accounts</p> <p>7.3. Discharge of Administrative Officers</p> <p>7.4. Approval of the new 2022 membership fees</p> <p>7.5. Approval of the <u>2023/2024</u> Budget</p> <p>7. ELECTION OF OFFICERS</p> <p>8.1. Appointment of scrutinizers</p> <p>8.2. Election of Vice-President 2022-24</p> <p>8.3. Election of Treasurer 2022-25</p> <p>8.4. Election to the Board of Directors</p> <p>8. SPECIAL INTEREST GROUPS (SIGS), STANDING COMMITTEES/COUNCILS</p> <p>9.1. For information change of name and appointment of new chairs, dissolution or creation of SIGs and Standing Committees</p> <p>9.2. Reports of activities by the Chairpersons</p> <p>9.3. Report on European Journal of Engineering Education</p> <p>9. CLOSING</p>			

Meeting Notes:**1. ADOPTION OF THE AGENDA**

approved

2. APOLOGIES FOR ABSENCE

Proxies mentioned above

3. MINUTES OF THE GENERAL ASSEMBLY 2021

no comments – accepted

4. MATTERS ARISING from the Minutes other than those itemized below

ECED 2023 invitation by Cindy Poortman from 4TU in Twente

- Dates: 24-26 May 2023
- Registrations will open as of October 2022

5. PRESIDENT'S REPORT

Our society and SEFI as part of it have faced big challenges during the last years. We got a pandemic, which is becoming epidemic. For the last two years SEFI annual conferences have been online, last year themed "Blended Learning in Engineering Education: challenging, enlightening – and lasting?" and organised by TU Berlin. It seems to me that SEFI people have waited for finally having the opportunity to meet face-to-face in Barcelona since we are getting about four hundred attendees.

The war in Ukraine has changed Europe a lot. There is more uncertainty about the future like security threats and possible lack of energy next winter. These have not directly affected SEFI but they have caused inflation which challenges SEFI financially.

Our long-time Secretary General, Mrs Françoise Côme, retired from SEFI on 30th June 2022. Françoise acted as the "face of SEFI", and she represented SEFI ably and professionally across her career with SEFI. Having come through a series of illnesses, Mrs Côme would like to take time to focus on her personal well-being. Françoise will be missed as she has been the person most in our engineering education community associate with SEFI. On behalf of the SEFI community, I thank Françoise for all of her services and wish her the very best.

The SEFI Executive Committee have discussed and agreed on how to manage the SEFI office and the process to appoint a new Secretary General. As part of implementing our SEFI strategic plan, the role of the Secretary General will be discussed before the position is declared open. In the meantime, Mrs Klara Ferdova will act as an Executive Director, and current and past SEFI officers are taking care of some duties normally belonging to the Secretary General.

All the above means that we have made decisions without clearly being able to see all the consequences. In that respect, SEFI has been at a turning point. But SEFI is not heading into unknown darkness. We can see more and more activity with SEFI, especially by the SIGs utilising the SEFI@work concept. We have got new institutional members – and we welcome more. Together, we can make engineering education flourish, which is essential for the whole world.

Furthermore, the president welcomed the new members to the SEFI community:

Mediterranean College from Greece, Clermont-Auvergne INP and Toulouse INP ENSIACET from France, University of Mikolc from Hungary and Politehnica University of Timisoara from Romania.

SEFI is about to sign a memorandum of understanding with ESTIEM – a European student organization – at the closing ceremony of the SEFI conference.

President Jarvinen thanked previous presidents Berbers and Murphy for their invaluable help and support during the transition period of the SEFI transformation.

6. FINANCIAL MATTERS

6.1. Report of the Treasurer

Treasurer Pieter de Vries has presented the detailed report attached to the minutes.

6.2. Approval of 1/4/2021 – 31/3/2022 Balance/Running Accounts

Treasurer de Vries has presented the numbers on the balance sheet, the exact numbers.

Balance **approved**

6.3. Discharge of Administrative Officers

Marc Fry and Mike Murphy

6.4. Approval of the 2023 membership fees

Membership type	2018 - 2022		AS OF 2023	
	Fees incl. VAT	Fees for VAT exempt	Fees incl. VAT	Fees for VAT exempt
<400 engineering students	605	500	665.50	550
401 – 2000 engineering students	1,270.50	1,050.00	1,397.55	1155
2001 – 5000 engineering students	1,792.00	1,600.00	1,971.20	1,760.00
5001 – 10000 engineering students	2,178.00	1,800.00	2,395.80	1,980.00
>10000 engineering students	2,420.00	2000	2,662.00	2,200.00
Industrial membership				
Special interest group supporters	1,573.00	1,300.00	1,730.30	1,430.00
Corporate members	3,146.00	2,600.00	3,460.60	2,860.00
Corporate partners	6,171.00	5,100.00	6,788.10	5,610.00
Associate membership				
Student associations	193.6	160	212.96	176
Other associations	459.8	380	505.78	418
Institutions not eligible for institutional membership	605	500	665.5	550
Professional engineering societies	968	800	1064.8	880

Individual membership				
Individuals from non-SEFI institution	181.5	150	205.7	170
Individuals from SEFI member institution <i>(including free access to on-line EJEE *)</i>	108.9	90	121	100
EEDC** from non-SEFI institution	242	200	266.2	220
EEDC** from SEFI institutional members	<i>Free of charge</i>	<i>Free of charge</i>	Free of charge	Free of charge
Students <i>(EJEE* not included)</i>	36.3	30	39.93	33
Membership for retired academics/engineers	84.7	70	93.17	77

The proposal of a 10% increase of membership fees as of 2023 was **approved** by the General Assembly

6.5. Approval of the Budget 1/4/2023 – 31/3/2024

approved

7. ELECTION OF OFFICERS

7.1. Appointment of scrutinizers

- Roland Tormey
- Gorkem Kulah

7.2. Election of Vice-President 2022 – 24 (10/2022 - 9/2024)

Balázs Nagy was elected by the GA for the two-year mandate

7.3. Election to the Board of Directors (three-year mandates 10/2022 - 9/2025)

leaving the board:

- **Jan van der Veen**
- **Seweryn Spalek**
- **Neil Cooke**
- **Fredrik Georgsson**
- **Klara Kövesi**

incoming elected board members:

- **Greet Langie** (re-elected)
- **Antoine Lanthony** (re-elected)
- **Johanna Laukarinnen**
- **Sonia Gomez Puente**
- **Woiciech Sitek**

7.4. Election of the Treasurer (three-year mandate 10/2022 - 9/2025)

The President acknowledged Pieter de Vries for his two years in office. **Klara Kövesi** was elected as the new treasurer for the coming three years.

8. SPECIAL INTEREST GROUPS (SIGS), STANDING COMMITTEES/COUNCILS

8.1. For information change of name and appointment of new chairs, dissolution or creation of SIGs and Standing Committees

New chairs:

Physics – Arjan Lock replacing Juho Tiili

Ethics – Helena Kovacs and Diana Martin replacing Roland Tormey and Manfred Hampe

8.2. Reports of activities by the Chairpersons

Engineering Education Research SIG: *Tinne de Laet*

Summer school for PhD students, Doctoral Symposium, and SEFI@work series on EER

Capacity Building SIG: *Greet Langie*

growing the membership, asking for more diverse

Skills SIG: *Neil Cooke*

SEFI@Work webinars, European Engineering Educators podcast, preparing a new position paper

Open and Online Education: *Calvin Rans*

Open education workshop at the conference.

Physics: *Juho Tiili*

The group had a conference in Tampere in May from which proceedings were made.

Ethics: *Roland Tormey*

The group has organized a Spring School in Switzerland, 9 webinars and online seminars, is working on two publications and has published many newsletters with original content.

Curriculum Development: *Gareth Thomson*

The groups has organized a workshop at the conference.

8.3. Report on European Journal of Engineering Education

New deputy editor: Shannon Chance, TU Dublin

New associate editors: Greet Langie, KU Leuven and Xiangyun Du, Aalborg University

3 new members of the Editorial Board:

- Jeffrey Buckley, Technological University of the Shannon, Ireland
- Cynthia Finelli, University of Michigan, USA, was also Guest Associate Editor during sabbatical at KTH, Spring 2022
- Aditya Johri, George Mason University, USA

Call for special issues: Sustainability in Engineering Education – deadline for abstracts 8 January.

The Journal will be **fully online** as of 2023.

The journal will receive an **impact factor** in June 2023. Based on 2021 calculation, the impact factor could be 2.1.

EJEE best paper award: The aim is to give prompt visibility for excellent work, as well as for the authors and the journal. The first best paper will be awarded at the SEFI 2023 Annual Conference in Dublin.

9. CLOSING

Date of next GA:	September 2022	Chairing:	Hannu-Matti Jarvinen
Minutes taken on:	20.09.2022	Made by:	Klara Ferdova

